



# Career Services Internship Evaluation Form: PA

## Student Information

Student's Name \_\_\_\_\_

Program Major \_\_\_\_\_ Term \_\_\_\_\_

Internship Start Date \_\_\_\_\_ Internship Completion Date \_\_\_\_\_

Total Hours Completed \_\_\_\_\_

## Internship Site Information

Name of Internship Site \_\_\_\_\_

Address of Site \_\_\_\_\_

Site Phone \_\_\_\_\_ Site website \_\_\_\_\_

Internship Supervisor \_\_\_\_\_

Title of Supervisor \_\_\_\_\_

Supervisor Phone \_\_\_\_\_ Supervisor Email \_\_\_\_\_

Student's Job Title: \_\_\_\_\_

## Supervisor Instructions

Thank you for taking the time to complete this evaluation of the student's skill attainment and competency as a professional working in the industry. Your feedback is an invaluable part of our student's education. Please complete all areas that pertain to your site and our student's achievement of the applicable learning objectives and competencies listed below.

**Ratings:** 4 = Excellent 3=Good 2 = Fair 1= Poor NA= Not Applicable

<b>General Competencies</b>	4	3	2	1	NA
Arrives on time.					
Maintains dress code and proper grooming.					
Displays appropriate professional conduct and courtesy.					
Demonstrates ability to complete tasks in a timely manner.					
Works well with other staff members.					
Takes initiative and seeks out new learning experiences.					
Accepts instruction & constructive criticism from supervisors.					



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<b>Pastry Arts</b>	4	3	2	1	NA
Demonstrates use/care for tools and equipment including proper breakdown, cleaning and safety.					
Practices proper methods of sanitation.					
Demonstrates proper finishing and presentation techniques.					
Demonstrate preparation of cakes and tortes.					
Demonstrate baking of pastries.					
Demonstrate preparation of frozen desserts.					
Demonstrate preparation of advanced pastry work (including chocolate, sugar, and marzipan.)					

### List Examples of the Student's Strengths

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### List next-step learning objectives for the student and/or where improvement is needed

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Additional Comments

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Supervisor's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Thank you Very Much for participating in our internship program! We greatly appreciate your willingness to share your time and expertise with the next generation of professionals.**