



**The Restaurant School at
Walnut Hill College**

APA CITATION GUIDE

Library Resource Guide

All Courses

January 2015

Title Page Format:

Running head: MY FABULOUS PAPER

1

My Fabulous Paper

Fabulous S. Me

The Restaurant School at Walnut Hill College

(SAMPLES – this is the format for the References page)

References

- Association for French Speaking People. (2007). *Preparing for a long term visit to France: A guide to French customs and their importance in European culture*. Paris, France: The French Press.
- Burns, L. (2008). *The French way: The glories of eating well*. Aix en Provence, France: French Education Press.
- Copp, M. A. (2005). A journey into the heart of the Rhone: A comedy. *French Geography*, 112(3), 32-35.
Retrieved from <http://www.ucla.edu/gslis/copp.htm>
- Copp, M. B. (2005). The life of a truffle: A true story. *Journal for the Development of Fungi*, 102(2), 13-17.
Retrieved from the French Life Database.
- Copp, W. (2005). The voyage of a snail: A tragedy. *Journal of Slugs*, 110(2), 32-40.
- France. (2008). In *Encyclopaedia Britannica*. Retrieved from <http://www.britannica.com>
- Gallagher, J. (2005, May 20). French bread from scratch. *Patisserie*, 132, 44. Retrieved from Bread and Pastry Complete.
- How to teach an English person French*. (2007). New York, NY: Harper Perennial.
- Kerkstra, P., Jordan, S., & Rickerson, J. (2005). *French food: A taste of Burgundy*. New York, NY: University of Paris Press.
- Morrelli, T. (n.d.). *French drinks made easy: My shortcuts in making classic drinks*. Retrieved from <http://www.frenchwineguide.org/morrelli>
- Morrow, D. (2008, December 16). What's new in the French countryside? *The Paris Gazette*. Retrieved from www.parisnews.com
- Stecher, M. (2005, May 20). French bread from scratch: Revisited. *Patisserie*, 140, 20.
- U.S. Department of Health and Human Services. (2005). *Following a French diet*. Washington, DC: GPO.
Retrieved from http://www.nhlbi.nih.gov/health/dci/frenchhealth/HBC_WahtIs.html

APA IN-TEXT CITATIONS – Samples

BASIC FORMAT FOR A QUOTATION OR PARAPHRASE

Boock (2008) noted that “French food is fabulous” (p. 16).

French food can be considered to be fabulous (Boock, 2008, p 16).

IN-TEXT CITATION FOR A WORK WITH AN UNKNOWN AUTHOR

For a Book or a Website:

Speakers of English often find learning French difficult (*How to Teach*, 2007).

For an Article

Rumor has it that the best bread is made from scratch (“French bread from,” 2005).

IN-TEXT CITATION FOR A WORK WITH NO DATE

Morelli believes that French drinks are the best (Morelli, n.d.).

IN-TEXT CITATION FOR A WORK WITH AN ORGANIZATION AS AUTHOR

The first time you cite the organization, use the full name; use the abbreviation alone in later citations.

It is important to join associations (National Restaurant Association [NRA], 2010).

Later citations would be (NRA, 2010).

PERSONAL COMMUNICATION (interviews, emails, memos, letters, etc.)

“Clean as you go” is one of Chef Slonaker’s favorite expressions (G. Slonaker, personal communication, October 20, 2009).

INDIRECT SOURCE (citing someone who was cited in the original source)

Chef Andress is noted as saying “if it ain’t tight, it ain’t right” (as cited in Copp, 2011, p. 4).

REMEMBER:

- **USE A SIGNAL PHRASE:** a phrase that signals your reader that you are about to include a quote. For example: As mentioned by Morrow, “a great teacher inspires others” (2009).
- **WHEN USING A QUOTATION** (Boock noted that “French food is fabulous”).
- **WHEN CITING A WORK WITH AN UNKNOWN AUTHOR, USE THE FIRST THREE WORDS OF THE TITLE.**
- **WHEN CITING A BOOK OR REPORT, PUT THE TITLE IN ITALICS; WHEN CITING AN ARTICLE OR CHAPTER, PUT THE TITLE IN QUOTATION MARKS.**
- **DO NOT INCLUDE THE URL FOR WEBSITES IN IN-TEXT CITATIONS.**
- **ONLY CITE PERSONAL COMMUNICATION IN-TEXT; DO NOT INCLUDE IT IN YOUR REFERENCE PAGE.**
- **USE n.d. FOR AN ITEM WITH NO DATE.**
- **IF THERE ARE NO PAGE NUMBERS, DO NOT INCLUDE THEM.**
- **WHEN CITING AN ONLINE SOURCE, DO NOT USE A RETRIEVED FROM DATE UNLESS THE SOURCE INFORMATION IS LIKELY TO CHANGE (E.G., BLOGS, WIKIPEDIA, ETC.)**

For additional information and help, see the following websites and documents found on the WHC

Library Website:

- **The Purdue University Online Writing Lab (OWL)**
- **APA STYLE BLOG**
- **CREATING A TITLE PAGE AND 2ND PAGE IN APA 6TH EDITION FORMAT**
- **CREATING HANGING INDENTS FOR CITATIONS**

WEBSITE**FORMAT (Non-periodical webpage)**

Author, A. A., & Author, B. B. (Year of publication). *Title of website*. Retrieved from <http://xxxxx>

EXAMPLE

Saul, A. (2014). *DoctorYourself.com: World's largest homesteading website*. Retrieved from <http://doctoryourself.com/>

ONLINE REFERENCE RESOURCE**FORMAT**

Title of page. (Year of publication). In *Title of Reference Source*. Retrieved from <http://xxxxx>

EXAMPLE

3D printing. (2013). In *Encyclopædia Britannica*. Retrieved from <http://www.britannica.com/EBchecked/topic/593719/3D-printing>

BOOK**FORMAT**

Author, A. A., & Author, B. B. (Year of publication). *Title of book: Subtitle of book*. Location, State/City, Country: Publisher.

EXAMPLE

Ehrenreich, B. (2001). *Nickel and dimed: On (not)getting by in America*. New York, NY: Henry Holt and Company.

NOTES

US location format = City & two letter state code New York, NY... San Francisco, CA... Boston, MA...

Overseas location format = City & country London, England... Paris, France...

An author can be an individual, an organization, a corporation, an association, etc.

eBOOK

FORMAT

Author, A. A., & Author, B. B. (Year of publication). *Title of book: Subtitle of book*. Retrieved from
<http://xxxxx>

EXAMPLE

Rowling, J. K. (2008). *Harry Potter: The prequel*. Available from
<http://www.goodreads.com/ebooks/download/9658936-harry-potter>

PERIODICAL ARTICLE

When citing a periodical (journal, trade magazine, consumer magazine or newspaper), you will need to follow the appropriate APA citation format as listed below – you will have to decide which format is the most appropriate for the resource.

JOURNAL

PAPER VERSION

Copp, M. (2005). The voyage of a snail: A tragedy. *Journal of Slugs*, 110(2), 32-40.

ONLINE FROM A WEBSITE (WITH AN AUTHOR)

Copp, M. (2005). A journey into the heart of the Rhone: A comedy. *France Geography*, 112(3), 32-35.
Retrieved from <http://www.ucla.edu/gslis/copp.htm>

ONLINE FROM A WEBSITE (WITHOUT AN AUTHOR)

A journey into the heart of the Rhone: A comedy. (2005). *France Geography*, 112(3), 32-35. Retrieved from
<http://www.ucla.edu/gslis/copp.htm>

ONLINE FROM A DATABASE (WITH A DOI)

Copp, M., & Smith, D.A. (2005). The life of a truffle: A true story. *Journal for the Development of Fungi*, 102(2), 13-17. doi:10.1108/03090560710822323

ONLINE FROM A DATABASE (WITHOUT A DOI)

Copp, M., & Smith, D.A. (2005). The life of a truffle: A true story. *Journal for the Development of Fungi*, 102(2), 13-17. Retrieved from EBSCOhost Academic Search Elite.

MAGAZINE (Trade magazine or Consumer magazine)

PAPER VERSION

Andress, D. (2005, May 20). French bread perfected: How to make the yeast work for you. *Patisserie*, 132, 40.

ONLINE

Gallagher, J. (2005, May 20). French bread from scratch. *Patisserie*, 132, 44-45. Retrieved from <http://www.patisserie.com>

ONLINE (WITHOUT AN AUTHOR)

French bread from scratch. (2005, May). *Patisserie*, 132, 44-45. Retrieved from <http://www.patisserie.com>

ONLINE FROM A DATABASE

Gallagher, J. (2005, May). French bread from scratch. *Patisserie*, 132, 44-45. Retrieved from EBSCOhost Hospitality and Tourism Complete.

NEWSPAPER

PAPER VERSION

Morrow, D. (2008, December 16). What's new in the French countryside? *The English Paris Gazette*, p. C4.

ONLINE FROM A WEBSITE

Morrow, D. (2008, December 16). What's new in the French countryside? *The Paris Gazette*. Retrieved from www.parisnews.com

ONLINE FROM A DATABASE (WITH AN AUTHOR)

Morrow, D. (2008, December 16). What's new in the French countryside? *The Paris Gazette*. Retrieved from LexisNexis.

ONLINE FROM A DATABASE (WITHOUT AN AUTHOR)

What's new in the French countryside? (2008, December 16). *The Paris Gazette*. Retrieved from LexisNexis.

GOVERNMENT SOURCE

GOVERNMENT WEBSITE FORMAT (Non-periodical webpage)

Author. (Year of publication). *Title of website*. Retrieved from <http://xxxxx>

EXAMPLE

National Library of Medicine. (2011). *Heart disease in women*. Retrieved from <http://www.nlm.nih.gov/medlineplus>

GOVERNMENT BOOK/REPORT FORMAT

Author. (Year of publication). *Title of book/report*. (Publication No. if available). Location, State: Publisher.

EXAMPLE

National Institute of Mental Health. (1990). *Clinical training in serious mental illness*. (Publication No. ADM 90-1679). Washington, DC: U.S. Government Printing Office.

BLOG (Weblog)

- Titles for items in online communities (e.g. blogs, newsgroups, forums) are not italicized.
- You should try to find the author's name but you can use a screen name if it's unavailable.

FORMAT

Author, A. A. (year, Month day). Title of blog. [Web log]. Retrieved (date you viewed blog), from <http://xxxxx>

EXAMPLE

Hamilton, K. (2009, June 18). Felt crafting tips. [Web log]. Retrieved October 20, 2014, from <http://www.blogspot.com/craftingtips>

MOBILE APP

FORMAT

Author, A. A. (Year). Title of Software or Program (Version number) [Mobile application software].
Retrieved from <http://xxxxx>

EXAMPLES

Orderberry LLC. (2011). Orderberry Chef Tools. (Version 1.2.6) [Mobile application software].

Available from <http://itunes.apple.com/us/app/orderberry-tools/id340238590?mt=8>

Skyscape. (2013). Skyscape Medical Resources (Version 1.17.42) [Mobile application

software]. Retrieved from <http://itunes.apple.com>

YOU TUBE VIDEO

- Cite YouTube videos as a web document.
- The “author” of the video is the name of the person who posted the video.
- YouTube and many other video-posting websites require users to post under a screen name, which is important to reference, as is the “real” name. **Use both elements when available.** Otherwise, use the one that is available. Keep capitalization of the screen name as it appears online (even if it is lowercase).
- <http://blog.apastyle.org/apastyle/2011/10/how-to-create-a-reference-for-a-youtube-video.html>

FORMAT

Author, A. A. [Screen name]. (year, Month day). *Title of video* [Video file]. Retrieved from <http://xxxxx>

EXAMPLE: Author & Screen name available

Apsolon, M. [markapsolon]. (2011, September 9). *Real ghost girl caught on video tape 14*

[Video file]. Retrieved from <http://www.youtube.com/watch?v=6nyGCbxD848>

EXAMPLE: Only Screen name available

Bellofolletti. (2009, April 8). *Ghost caught on surveillance camera* [Video file]. Retrieved from

<http://www.youtube.com/watch?v=Dq1ms2JhYBI&feature=related>